ORANGE COUNTY SHERIFF'S DEPARTMENT

Training Bulletin

Clearing Validation Errors in FBR

The Field Based Reporting system contains a built-in report level validation component. This component displays validation errors when elements within a report do not meet minimum requirements such as mandated fields needed for Uniform Crime Reporting (UCR). You can reference the validation component at any time while working on a report.

The FBR team has created the <u>Clearing Validation Errors tutorial video</u> for reference along with the instructions below.

To View and Clear Validation Errors

• The validation flag appears on the left side in the "At-a-Glance" tab.

At-a-Glance	Attach	Report	10 - Non-Criminal 20-000132 DRAF	🕴 10 - Non-Criminal	Submit Save	Actions +		
		+	Incident last saved on 05/06/20 14:20:09					
Event		 ^	DR# (For Non-Criminal Incident)					
 Offenses 			20-000132 🖌					
Offenses 1 🦺		<u>.</u>						
Victim			Reporting Area	Outside Agency To Be Notified:	Date/Time Reported			
Missing Person			ALISO VIEJO ×	v.	05/06/2020 14:19			
Persons Involved Organizations Involved			Date/Time of Incident	Date/Time Ended	CAD Call # or JI #			
Property/Evidence			05/06/2020 14:19					
Vehicle			BRIEF Description of Non-Criminal Incident (10 words or less)					
Vessel						× v		
- Narrative								

- Go into the section of the report where the validation flag is shown.
- On the right side, click on the Validate tab. All items listed are fields that need to be addressed.

10 - Non-Criminal 20-000132 DRAF	🕴 10 - Non-Criminal	Submit Save Actions	÷	Recent Info	Comments	Validate
Incident last saved on 05/06/20 14:19:37				-	-	
DR# (For Non-Criminal Incident) 20-000132	Outside Agency To Be Notified:	Date/Time Reported		Division Assig BRIEF Descrip Incident (10 required	nment is requi ption of Non-Cr words or less) i	red iminal s
ALISO VIEJO × *		05/06/2020 14:19	- 1			
Date/Time of Incident 05/06/2020 14:19	Date/Time Ended	CAD Call # or JI #				
BRIEF Description of Non-Criminal Incident	(10 words or less)	×				
ADMIN USE ONLY						



Training Bulletin



• Complete your report and submit for review.

At-a-Glance Attach Report	10 - Non-Criminal 20-000132 DRAF	† 10 - Non-Criminal	Submit	Save Actions	+ Recer	it Info C	omments	Validate
+	Incident last saved on 05/06/20 14:27:54							٩
Event 🔶 🗸	Incident)							
 Offenses Offenses 1 	20-000132							
Victim	Event			B				
Missing Person	Reporting Area	Outside Agency To Be Notified:	Date/Time Reported		- H			
Persons Involved	ALISO VIEJO 🛛 🗙 🔻		05/06/2020 14:19					
Organizations Involved Property/Evidence	Date/Time of Incident	Date/Time Ended	CAD Call # or JI #					
Vehicle	05/06/2020 14:19							
Vessel	BRIEF Description of Non-Criminal Incident (1	0 words or less)						
Narrative INITIAL NON-CRIMINAL NARRATIVE	test			×				

Please direct questions or concerns to Field Based Reporting via email

